

1. Conditions where you would not need a TOEFL/IELTS test:

A TOEFL/IELTS test is not normally required if:

- a) You are a national of and have completed secondary or tertiary education in English in a **List A country**; or
- 1.1. You have a three-year qualification equivalent to at least a UK Bachelor's Degree that was completed in a **List A country** (excepting Canada*) and with a graduation date **no more than two years** before the start date of the Executive MBA programme; or
- b) You have a three-year qualification equivalent to at least a UK Bachelor's Degree that was completed in a **List A country** (excepting Canada*) AND have been living and working in a List A country since.

List A	
<ul style="list-style-type: none">• Antigua and Barbuda• Australia (also Christmas Island, Norfolk Island, Keeling Islands, Cocos Islands)• Bahamas• Barbados• Belize• British Overseas Territories• Canada• Dominica• Grenada• Guyana• Republic of Ireland	<ul style="list-style-type: none">• Jamaica• Malta• New Zealand (also Niue, Tokelau, Cook Islands)• St Kitts and St Nevis• St Lucia• St Vincent and the Grenadines• Trinidad and Tobago• UK (including holders of Isle of Man and Channel Island variant British Passports)• USA

British Nationals (Overseas) are not included in List A.

- * If the qualification was obtained in Canada, this condition will be met only if that education was in English.

2. Conditions where an internal assessment by the University's Language Centre would be required:

A TOEFL/IELTS test is not normally required, however, you will be assessed upon admission internally by the University's Language Centre if:

- a) You are a national of and have completed secondary or tertiary education in English in a **List B country**; or

List B	
• Botswana	• South Africa
• Ghana	• South Sudan
• India	• Sri Lanka
• Kenya	• Sudan
• Mauritius	• Swaziland
• The Netherlands	• Uganda
• Nigeria	• Zambia
• Singapore	• Zimbabwe

- b) You have a two-year qualification equivalent to at least a UK Bachelor's Degree that was completed in a **List B country** and with a graduation date **no more than two years** before the start date of the Executive MBA programme; or
- c) You have a two-year qualification equivalent to at least a UK Bachelor's Degree that was completed at an institution using **English as a Medium of Instruction (EMI)**, regardless of country, and with a graduation date **no more than two years** before the start date of the Executive MBA programme. Documents are required to provide evidence of EMI; or
- d) You have a two-year qualification equivalent to at least a UK Bachelor's Degree in a **List A country** AND have subsequently worked for at least six months, and to within two years of the start date of the Executive MBA programme, in an English-speaking environment in a **List A country**. If you are given an offer and would like to be referred for internal assessment, you will be given a declaration document for your company HR to sign confirming your dates and location of employment; or
- e) You have a two-year qualification equivalent to at least a UK Bachelor's Degree in a **List A country** AND have subsequently worked for at least six months, and to within two years of the start date of the Executive MBA programme, for an international company, or an international charity, whose official operating language is English, and the role required you to use English on a regular basis. An 'international' organisation is defined as one that has offices in more than two countries. A declaration from the company is required.

Note: In exceptional cases, an applicant may be referred for a language assessment by the University's Language Centre when they do not meet any of the listed circumstances.

3. Conditions where a TOEFL/IELTS test would be required:

If none of the above applies, you are required to take either the TOEFL iBT or IELTS (Academic). TOEFL iBT Home Edition and IELTS Online scores are also accepted. The minimum English language requirements for admission into the Executive MBA are as follows:

a) IELTS (Academic)

Element	Score
Listening	7.0
Writing	7.0
Reading	6.5
Speaking	7.0
Overall	7.0

b) TOEFL iBT

Element	Score
Listening	25
Writing	25
Reading	25
Speaking	25
Overall	100

The TOEFL/IELTS test must be taken within two years of the start date of the Executive MBA programme.

If you have 'narrowly missed' the minimum required levels in the TOEFL/IELTS, then you may be referred to the Language Centre for assessment, upon admission by your Admissions Coordinator.

A 'narrow miss' means the following:

- For an IELTS test, an overall score no more than 0.5 points less than the requirement, and with individual element scores no more than 1 point less but with a floor of a 6.
- For a TOEFL test, an overall score no more than 5 points less than the requirement, and with individual element scores of at least 19 for speaking and 22 for others.

Please be aware that it is at the discretion of the Admissions Committee to introduce a TOEFL/IELTS test or internal Language Centre Assessment requirement at any stage in the admissions process, even if you have complied with the conditions outlined above.